

The China Stamp Society, Inc. Expertization Procedure

Items may be submitted by non-members. CSS Members and ASDA members receive a 10% reduction in the fees. The evaluation will result in a certificate attesting to genuineness of the item and whether or not the item has been altered or repaired. Neither the CSS nor any Committee member is in any way liable for consequences of the opinions rendered. Although the Committee will always use its best efforts to arrive at an opinion, there will be instances in which the Committee is unable to arrive at a consensus and will be forced to decline to render an opinion. Under no circumstances will the Committee sign or in any way deface an item that has been submitted. The CSS is not responsible for loss or damage to items submitted and only provides insurance for item after they have been received, while in the possession of the Committee, in transit between Committee members, or in transit back to the owner. The coverage and amount of CSS insurance is governed by the policies in effect from time to time. It also is the owner's responsibility to insure items submitted.

The items must be submitted on the proper CSS form.

Neither The China Stamp Society, Inc., its officers and directors, nor the members of the Expertization Committee are liable, either collectively or individually, for any loss or damage however caused. YOU ARE ADVISED TO ALSO INSURE SUBMITTED ITEMS AGAINST ALL RELEVANT RISKS.

1. Each stamp, pair, block or postal history item must be affixed to a separate form. Stamps in a set must be individually submitted on separate forms.
2. The person submitting an item must be the owner or a representative of the owner.
3. The proper fee must accompany each item submitted.
4. Insurance against any loss is the responsibility of the owner.
5. Used stamps and stamps without gum must be thoroughly cleaned of all hinges or paper remnants.
6. No opinions will be expressed as to the market value of an item.
7. The decisions rendered by the Committee are only opinions and are not guarantees.
8. Defects and alterations will be noted. No opinion as to centering or grading will be given.
9. The CSS reserves the right to make such changes, with or without notice, to these rules and regulations, as it deems necessary. The request for an examination constitutes an acceptance of all rules and regulations.
10. Since items are submitted to Committee members by mail, delays are sometimes experienced. No item will be accepted if the owner insists upon a deadline date for its return.
11. Certificates remain the property of the CSS.
12. Any person who attempts to influence a decision of the Committee may be expelled from the CSS. No one is to communicate with Committee members regarding an opinion expressed or to be expressed; all communication must be with the Committee Chairman.
13. Fees shall be in accordance with the following schedule:

Fair Market Value	Certificate Fee
\$500 or less	\$30
\$501 to \$1,000	\$40
\$1,001 and above	5%
Maximum Fee	\$500
Covers (add to base fee)	+ \$5

CSS Members and ASDA members receive a 10% reduction in the fees for certificates.

The **Fair Market Value** is the greater of the catalogue value, a recent auction realization, or a bona fide estimate of the fair market value. There are no refunds, unless the Committee is unable to reach an opinion, in which case a \$27 postage fee will be deducted from the refund.

You are encouraged to donate forgeries to the CSS reference collection. The CSS will provide a letter acknowledging the donation for tax purposes.